

III. Educational History

School Name/Location	Years Completed Degree/Diploma
Elem/Jr. High _____	_____
High School _____	_____
College _____	_____
Tech. Training _____	_____
Other _____	_____

IV. Employment Record *Please include all employment for the last four years.*

- | | | | |
|---|-----------------|---------------|-------|
| 1. _____ | | | |
| Company Name (Current/Most Recent Employer) | | Position Held | |
| _____ | Dates Employed: | _____ | _____ |
| Address | | From | To |
| _____ | _____ | _____ | _____ |
| Manager / Supervisor | Telephone | Wage/Salary | |
| _____ | _____ | _____ | |
| Reason For Leaving | | | |
- | | | | |
|----------------------|-----------------|---------------|-------|
| 2. _____ | | | |
| Company Name | | Position Held | |
| _____ | Dates Employed: | _____ | _____ |
| Address | | From | To |
| _____ | _____ | _____ | _____ |
| Manager / Supervisor | Telephone | Wage/Salary | |
| _____ | _____ | _____ | |
| Reason For Leaving | | | |
- | | | | |
|----------------------|-----------------|---------------|-------|
| 3. _____ | | | |
| Company Name | | Position Held | |
| _____ | Dates Employed: | _____ | _____ |
| Address | | From | To |
| _____ | _____ | _____ | _____ |
| Manager / Supervisor | Telephone | Wage/Salary | |
| _____ | _____ | _____ | |
| Reason For Leaving | | | |
- | | | | |
|----------------------|-----------------|---------------|-------|
| 4. _____ | | | |
| Company Name | | Position Held | |
| _____ | Dates Employed: | _____ | _____ |
| Address | | From | To |
| _____ | _____ | _____ | _____ |
| Manager / Supervisor | Telephone | Wage/Salary | |
| _____ | _____ | _____ | |
| Reason For Leaving | | | |

NOTE: We may contact all of the employers listed on this application unless you specifically exclude them below. Please list any employers you do not want us to contact and your reason for the exclusion:

(Employer's Name)	Reason
(Employer's Name)	Reason
(Employer's Name)	Reason
(Employer's Name)	Reason

V. References Please do not include relatives or former employers.

1. _____
Name Years Known

Address Telephone

Occupation

2. _____
Name Years Known

Address Telephone

Occupation

3. _____
Name Years Known

Address Telephone

Occupation

VI. Work Availability

- 1. If your application receives favorable consideration, when will you be available to begin work?
- 2. Do you have any objection to working overtime? Yes No
- 3. Can you work overtime without prior notice? Yes No
- 4. Can you work on Saturday? Yes No
- 5. Can you work on Sunday? Yes No
- 6. Can you travel if required by this position? Yes No

VII. Salary / Hourly Rate Requirements

If your application receives favorable consideration, what salary/rate would you require?

Dollars _____ per _____

Applicant's Signature: _____

Date: _____

Robertson County, Tennessee

Background Research Release

Please read this section carefully and acknowledge your understanding by signing your name in the space below.

I certify that all of the statements made by me on this application for employment are true, correct, and complete to the best of my knowledge.

1. Consent To Conduct Background Investigation

As a condition for Robertson County's consideration of this application, I give permission to Robertson County to investigate my personal and employment history. I understand that this background investigation will include, but not be limited to, verification of all information on this application, as well as interviews with past employers. I further give permission to Robertson County to conduct this investigation and to discuss the results of this investigation in connection with my application for employment.

2. Consent To Contact Past Employers

I give permission to Robertson County to contact all employers listed in this application, except those specifically excluded for references. I further give permission to all current or previous employers and their designees to discuss my relevant personal and employment history with Robertson County, consent to the release of such information orally or in writing, and hereby release them from all liability and agree not to sue them for defamation or other claims based upon any statements they make to any representative of Robertson County. I further waive all rights I may have under law to receive a copy of any written statement provided by any of my former employers to Robertson County. I further agree to indemnify all current and past employers for any liability they may incur because of their reliance upon this release.

3. Consent To Contact Government Agencies

I give permission to any agent, attorney or representative of Robertson County to receive a copy of any information obtained in the file of any federal, state or local court, governmental agency, law enforcement agency or investigator relating to me. I further consent to the release of such information and waive any right under law concerning notification of the request for a release of such information. In the event a law does not provide for prospective employers to have access to information, I hereby delegate Robertson County as my agent for receipt of information. I understand that the scope of this investigation will be limited to criminal and/or civil records that relate to my honesty, integrity and/or abilities.

4. Cooperation With Investigation

I agree to fully cooperate in Robertson County's background investigation, and to sign any waivers or releases that may be necessary to obtain access to relevant information. In the event that any former employer or federal, state or local governmental agency will not release reference information or criminal history information directly to Robertson County, I agree to personally request such information to the extent permitted by law.

5. Falsification Statement

I understand that any falsification or willful omission of fact made in this application or in connection with any background investigation may be sufficient grounds for rejection of this application, or, if discovered after an offer of employment, for immediate dismissal.

6. Employment

In consideration of my employment, I agree to conform to the rules and regulations of Robertson County, Tennessee. I understand that only the Board of Commissioners, School Board or Highway Commission of Robertson County, has authority to enter into any agreement for employment for any specified period of time or to make any agreement or contract contrary to the regulations of Robertson County. Any contract of employment or agreement contrary to the regulations of Robertson County, Tennessee will only be relied upon by me if they are received in writing and signed by the County Executive, School Superintendent or Highway Superintendent.

Applicant's Signature: _____

Date: _____