ROBERTSON REGIONAL COUNTY PLANNING COMMISSION
REVISED 12/5/19
APPLICATION FOR SKETCH, PRELIMINARY AND FINAL SUBDIVISION PLAT APPROVAL

DATE FILED: ________________________ MEETING DATE: ________________________

1. NAME OF SUBDIVISION: ________________________________

2. NAME OF APPLICANT OR DEVELOPER: __________________ PHONE: ____________
   ADDRESS: ____________________________________________
   (Street No. and Name)
   City) (State) (Zip Code)

3. PROPERTY OWNER: __________________ PHONE: ____________
   ADDRESS: ____________________________________________
   (Street No. and Name)
   (City) (State) (Zip Code)

4. LAND SURVEYOR OR ENGINEER: __________________ PHONE: ____________
   ADDRESS: ____________________________________________
   (Street No. and Name)
   (City) (State) (Zip Code)

5. ENGINEER: __________________ PHONE: ____________
   ADDRESS: ____________________________________________
   (Street No. and Name)
   (City) (State) (Zip Code)

6. LOCATION OF SUBDIVISION: On the ________ side of __________________
   ______ feet __________________ of ____________________________
   (Direction) ____________________________ (Road)
   ____________________________ (Road)

7. TOTAL ACREAGE: ____________ NUMBER OF LOTS: ______
   CURRENT ZONING CLASSIFICATION: __________________
   VOTING DISTRICT: ______

8. LIST ALL CONTIGUOUS HOLDINGS IN SAME OWNERSHIP, AS DEFINED IN THE
   SUBDIVISION REGULATIONS.

9. TAX MAP NUMBER(S) ____________ PARCEL NUMBER (S) ____________
10. First submittal: **FIVE (5) FULL SIZE COPIES.** Second submittal: **FIFTEEN (15) COPIES: (FIVE (5) FULL SIZE COPIES AND TEN (10) REDUCED 11” X 17” COPIES)** are required. Failure to submit the corrected second submittal will result in the item being deferred until a future meeting.

11. A MINIMUM OF FIVE (5) COPIES OF THE CONSTRUCTION PLANS (When Applicable) SHALL BE PROVIDED.

12. This application with all applicable documents must be in this office no later than twenty-one (21) days prior to the first Thursday of each month by 2:00 P.M. (with no exceptions) unless the meeting date is changed. All 2nd submittals must be turned in on date specified on meeting schedule as furnished with this application by 2:00 P.M. (with no exceptions)

13. **SUBDIVISION PLAT REVIEW FEES ARE PAYABLE AT THE TIME PLATS ARE SUBMITTED FOR REVIEW AS PER THE ROBERTSON COUNTY PLANNING COMMISSION FEE SCHEDULE AND A $5.00 DOCUMENTS AND RECORDS FEE.**

14. **IT IS MANDATORY THAT THE APPLICANT OR HIS REPRESENTATIVE ATTEND THE MEETING. FAILURE TO NOT HAVE A REPRESENTATIVE AT THE MEETING WILL RESULT IN THE ITEM BEING DEFERRED UNTIL A FUTURE MEETING.**

15. **PERSON RESPONSIBLE FOR ATTENDING MEETINGS:** ____________________________

   **PHONE NUMBER:** ____________________________

   **Email**

   ____________________________

   **OWNER’S SIGNATURE:** ____________________________ (Owner at time of Application)

   ____________________________ **DATE**
# ROBERTSON COUNTY

## PLANNING COMMISSION MEETING DATES

### 2020

<table>
<thead>
<tr>
<th>MONTH</th>
<th>SUBMITTAL DATE</th>
<th>STAFF REVIEW MEETING</th>
<th>FINAL SUBMITTAL</th>
<th>MEETING DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>JANUARY</td>
<td>12-12-19</td>
<td>12-18-19</td>
<td>12-23-19</td>
<td>1-2-20</td>
</tr>
<tr>
<td>FEBRUARY</td>
<td>1-16-20</td>
<td>1-22-20</td>
<td>1-27-20</td>
<td>2-6-20</td>
</tr>
<tr>
<td>MARCH</td>
<td>2-13-20</td>
<td>2-19-20</td>
<td>2-24-20</td>
<td>3-5-20</td>
</tr>
<tr>
<td>APRIL</td>
<td>3-12-20</td>
<td>3-18-20</td>
<td>3-23-20</td>
<td>4-2-20</td>
</tr>
<tr>
<td>MAY</td>
<td>4-16-20</td>
<td>4-22-20</td>
<td>4-27-20</td>
<td>5-7-20</td>
</tr>
<tr>
<td>JUNE</td>
<td>5-14-20</td>
<td>5-20-20</td>
<td>5-26-20*</td>
<td>6-4-20</td>
</tr>
<tr>
<td>JULY</td>
<td>6-11-20</td>
<td>6-17-20</td>
<td>6-22-20</td>
<td>7-2-20</td>
</tr>
<tr>
<td>AUGUST</td>
<td>7-16-20</td>
<td>7-22-20</td>
<td>7-27-20</td>
<td>8-6-20</td>
</tr>
<tr>
<td>SEPTEMBER</td>
<td>8-13-20</td>
<td>8-19-20</td>
<td>8-21-20</td>
<td>9-3-20</td>
</tr>
<tr>
<td>OCTOBER</td>
<td>9-10-20</td>
<td>9-16-20</td>
<td>9-21-20</td>
<td>10-1-20</td>
</tr>
<tr>
<td>NOVEMBER</td>
<td>10-15-20</td>
<td>10-21-20</td>
<td>10-26-20</td>
<td>11-5-20</td>
</tr>
</tbody>
</table>

* Date moved due to Holiday

*Other dates may be moved due to meeting conflicts*  
12/4/19
IT IS, HEREBY, RESOLVED BY THE ROBERTSON COUNTY PLANNING AND ZONING FEE SCHEDULE BE REPEALED AND REPLACED WITH A NEW FEE SCHEDULE TO READ, AS FOLLOWS:

EFFECTIVE August 1, 2019

ROBERTSON COUNTY, TENNESSEE

### Residential Permit Fee Schedule

<table>
<thead>
<tr>
<th></th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Wide Mobile Homes Permit</td>
<td>$350.00</td>
</tr>
<tr>
<td>New Residential Construction, Including Doublewide mobile homes, modular homes, Additions, covered porches, garages, carports, Storage buildings.</td>
<td></td>
</tr>
<tr>
<td>Type A (Includes Zoning Compliance Permit)</td>
<td>$0.35 per sq. ft.</td>
</tr>
<tr>
<td>Type B (Building Permit Only)</td>
<td>$0.35 per sq. ft.</td>
</tr>
<tr>
<td>Residential Remodeling or Renovation</td>
<td>$0.25 per sq. ft.</td>
</tr>
<tr>
<td>Swimming Pools</td>
<td></td>
</tr>
<tr>
<td>Above Ground Pool</td>
<td>$50.00</td>
</tr>
<tr>
<td>In Ground Pool</td>
<td>$50.00</td>
</tr>
<tr>
<td>House Moving Permit</td>
<td>$175.00</td>
</tr>
<tr>
<td>Documents and Records Fee</td>
<td>$5.00</td>
</tr>
</tbody>
</table>

### Commercial and Industrial Permit Fee Schedule

<table>
<thead>
<tr>
<th>Total Valuation</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,000 and less</td>
<td>No fee, unless inspection required, in which case a $30.00 fee for each inspection shall be charged.</td>
</tr>
<tr>
<td>$1,001 - $15,000</td>
<td>$30.00 for the first $2,000 plus $8.00 for each additional thousand or fraction thereof, to and including $15,000.</td>
</tr>
<tr>
<td>$15,001 - $50,000</td>
<td>$134.00 for the first $15,000 plus $7.00 for each additional thousand or fraction thereof, to and including $50,000.</td>
</tr>
<tr>
<td>$50,001 - $100,000</td>
<td>$379.00 for the first $50,000 plus $6.00 for each additional thousand or fraction thereof, to and including $100,000.</td>
</tr>
</tbody>
</table>
$100,000 - $500,000
$655.00 for the first $100,000 plus $4.50 for each additional thousand or fraction thereof, to and including $500,000.

$500,000 - and up
$2,455.00 for the first $500,000 plus $3.50 for each additional thousand or fraction thereof.

Signs Permits
$55.00 for the first $1,000.00 plus $3.00 for each additional thousand or fraction thereof.

Plumbing Permits
$75.00 for new and existing construction.

Mechanical Permits
$75.00 for new and replacement construction.

Documents and Records Fee
$5.00

Permit fees apply to all new construction and the replacement of any existing construction. Building permits are good for two (2) years, but if construction is not commenced within six (6) months the permit shall expire. Permits may be renewed for a period not to exceed one year provided the renewal is applied for prior to the permit expiring.

Permits for swimming pools are good for six (6) months and can only be renewed for three (3) months providing the pool is not capable of holding water.

Construction Prior to Obtaining a Permit: When construction is commenced prior to a Zoning Compliance Permit being obtained the permit fee shall be double the amount set out in this section.

This fee schedule is established by the Robertson County Commission and is subject to change at any time.

Other Fees

Residential Subdivision Plat Review Fees
Minor Plats (1-5 Lots) $70.00 plus $7.00 per lot
Preliminary Plats $140.00 plus $14.00 per lot.
Construction Plans $140.00 plus $14.00 per acre
Final Plats $70.00 plus $7.00 per lot.

Reviews Requiring Outside Engineering Review Billed on Actual cost from Vendor

Commercial/Industrial Subdivision Plat Review Fees
Preliminary Plats $210.00 plus $20.00 per lot.
Construction Plans $210.00 plus $20.00 per acre.
Final Plats $140.00 plus $14.00 per lot.

Reviews Requiring Outside Engineering Review Billed on Actual cost from Vendor

* All outside engineering fees shall be paid prior to the secretary of the Planning Commission signing the final plat.
Site Plans (Residential, Commercial and Industrial)
Agricultural and Single Family Residential Uses $  70.00 plus $ 7.00 per acre.
Multi-family Residential and Commercial Uses $140.00 plus $14.00 per acre.
Light, General and Heavy Industrial Uses $210.00 plus $20.00 per acre.
Special Impact Uses
Preliminary Site Plans $3,500.00 plus $14.00 per acre.
Final Site Plans $3,500.00 plus $15.00 per acre.
Planned Unit Developments $ 425.00 plus $ 7.00 per acre.
Rezoning Request
Changes to AG-1, AG-2, RP-80, R-40 and R-30
Five (5) acres or less $175.00 plus $12.00 per acre
Greater than five (5) acres $460.00 plus $12.00 per acre
Changes to R-20, C-1, C-2, C-3 and C-4
Three (3) acres or less $230.00 plus $12.00 per acre
Greater than three (3) acres $460.00 plus $12.00 per acre
Changes to I-1 and I-2
Three (3) acres or less $350.00 plus $12.00 per acre
Greater than three (3) acres $575.00 plus $12.00 per acre
Changes to I-3
All tract sizes $3,000.00 plus $10.00 per acre
Changes for Planned Unit Developments
All tract sizes $575.00 plus $10.00 per acre
Rezonings in Springfield Planning Region $100.00

Reviews Requiring Outside Engineering Review  Billed on Actual cost from Vendor

* All outside engineering fees shall be paid prior to any building permit being issued.

Board of Zoning Appeals  $190.00
Construction Board of Appeals  $350.00

Adequate Facilities Tax
    Residential $ 1.00 per sq. ft.
    Commercial/Industrial $ .30 per sq. ft.

Documents and Records Fee  $ 5.00

This resolution shall be in force immediately after its passage the public welfare demanding it.

Recommended By the Robertson County Regional Planning Commission

Bill Jones  6-6-2019
Chairman Robertson County Planning Commission  Date
Approved and Adopted by the Board of County Commissioners.

July 15, 2019

Date

William Vogle
Robertson County Mayor

Angie Groves
Robertson County Clerk